

SHROPSHIRE COUNCIL TIMETABLE FOR ADMISSIONS PROCESS FOR ADMISSION TO SCHOOL IN 2016/17

| DETERMINATION YEAR (2014/15) | | |
|-------------------------------------|--|--|
| November 2014 - 28 February 2015 | Consultation on proposed admission arrangements | |
| 15 April 2015 | Admission arrangements must be determined | |
| 1 May 2015 | Admission arrangements to be published on website | |
| 30 June 2015 | Deadline for objections to Schools Adjudicator | |
| 8 August 2015 | Governing bodies must provide information to LA for Parents' Guide booklet | |
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| OFFER YEAR (2015/16) | | |
| | Secondary | Primary |
| By 12 September 2015 | Parents' Guide must be published. Online application facility available. LA distributes application information via schools to Year 2 and Year 6 pupils and Reception applicants via post. LA also informs neighbouring LAs of their residents attending Shropshire schools. | |
| September/October 2015 | Open evenings held | |
| 31 October 2015 | Closing date for secondary applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances. | |
| Week beginning 16 November 2015 | LA sends application details to other LAs and other Shropshire admission authorities for consideration. | |
| Week beginning 4 January 2016 | Shropshire admission authority schools inform LA of application ranking. | |
| Week beginning 11 January 2016 | First exchange of results shared between LAs. | |
| 15 January 2016 | | Closing date for Reception and Year 3 (Junior Schools) applications. After this date any further applications will be deemed to be late unless there are exceptional circumstances. |
| Week beginning 18 January 2016 | Provisional offers exchanged between LAs. | |
| 1 February 2016 | Second cycle of results shared. From this date no exceptional late applications can be considered until after the allocation date. | LA sends application details to neighbouring LAs |
| 8 February 2016 | Final offers exchanged with other LAs. | |
| 22 February 2016 | Shropshire Primary and Secondary schools given preliminary list of allocations. | LA sends application details to other Shropshire admission authorities for consideration. |

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| | Secondary | Primary |
|----------------------|---|--|
| 1 March 2016 | Allocation Day for all Year 6 pupils | Other Shropshire admission authority schools inform LA of application ranking. |
| 14 March 2016 | | Provisional offers shared between LAs. From this date no exceptional late applications can be considered until after the allocation date. |
| 18 March 2016 | Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage. | |
| 24 March 2016 | Review outcome - Applicants who have completed and returned appeal forms by 18 March and have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate. | |
| 31 March 2016 | | Final offers exchanged with LAs. |
| 11 April 2016 | | LA sends preliminary lists to schools. |
| 18 April 2016 | | Allocation day for Reception/Junior applicants. |
| 6 May 2016 | | Review deadline - Unsuccessful applicants ask to be included on a waiting list pending an appeal. Late applicants who could not be included in the allocations process earlier are also included on the waiting list at this stage. |
| 13 May 2016 | | Review outcome - Applicants who have completed and returned appeal forms by 6 May and who have therefore been included on the waiting list will be notified if any vacancies have occurred and places can be allocated. If not, they will remain on the waiting list pending an appeal or further vacancies being available to re-allocate. |
| May/June/July | Appeals take place | Appeals take place |